

# Appendix A

## Documents of Public Involvement

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## Example Adoption Resolution Template

**NORTHERN CHEYENNE TRIBE  
RESOLUTION NUMBER \_\_\_\_\_**

**WHEREAS**, the Federal Disaster Mitigation Act of 2000 was signed in to law on October 30, 2000, placing new emphasis on state and local mitigation planning for natural hazards and requiring communities to adopt a hazard mitigation action plan to be eligible for pre-disaster and post-disaster federal funding for mitigation purposes; and

**WHEREAS**, a Hazard Mitigation Plan was prepared by the Northern Cheyenne Tribe of Montana, with assistance from JEO Consulting Group, Inc. of Lincoln, NE.

**WHEREAS**, the purpose of the mitigation plan was to lessen the effects of disasters by increasing the disaster resistance of the Northern Cheyenne Tribe by identifying the hazards that affect the Northern Cheyenne Indian Reservation and prioritize mitigation strategies to reduce potential loss of life and property damage from those hazards, and

**WHEREAS**, FEMA regulations require documentation that the plan has been formally adopted by the governing body of the Northern Cheyenne Tribe in the form of a resolution and further requesting approval of the plan at the Federal Level; and

**NOW, THEREFORE**, the governing body of the Northern Cheyenne Tribe does herewith adopt the Northern Cheyenne Tribe Hazard Mitigation Plan Update in its entirety; and

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
President of Council

ATTEST:  
  
\_\_\_\_\_

## Kickoff Meeting Invitation Letter



November 12, 2021

RE: Kick-off Meeting Invitation for the Northern  
Cheyenne Tribe Hazard Mitigation Plan Update

Dear Hazard Mitigation Planning Team Member:

The Northern Cheyenne Tribe (NCT) is beginning the process to update their regional Hazard Mitigation Plan (HMP) with the assistance of JEO Consulting Group. HMPs identify vulnerabilities and possible impacts and losses within participating jurisdictions to various natural and man-made hazards (e.g., flood, drought, wildfire, winter storm, dam and levee failure, etc.). The HMP also identifies projects and strategies aimed at enhancing community resilience and preparedness for specific hazards.

**You are receiving this letter because you have been identified as a potential Planning Team member.** You are invited and encouraged to participate in this planning effort. Please join us at the NCT HMP Kick-off meeting. At this meeting, we will discuss the scope of the project, roles and responsibilities of the plan participants, general project schedule, and preliminary data for plan development. Details are shown below:

HMP Plan Kick-off Meeting  
Thursday, December 16, 2021  
Charging Horse Casino  
1/2 US-212  
Lame Deer, MT 59043  
10:00am – 2:00pm MT (lunch will be provided!)

For more information or questions, please contact Brooke Seachord, JEO Project Coordinator, at (402) 474-8741 or [bseachord@jeo.com](mailto:bseachord@jeo.com) or Angel Becker, NCT Plan Coordinator, at [a.beckerncdes@gmail.com](mailto:a.beckerncdes@gmail.com).

Sincerely,

Brooke Seachord, CFM  
Project Coordinator  
JEO Consulting Group

**JEO CONSULTING GROUP INC**  
**JEO ARCHITECTURE INC**

p. 402.435.3080 | 2700 Fletcher Avenue | [jeo.com](http://jeo.com)  
f. 402.435.4110 | Lincoln, Nebraska 68504

## HMP Project Announcement – Press Release

### FOR IMMEDIATE RELEASE

March 2022

Media Contact: Angel Becker  
Email: [a.beckerncdes@gmail.com](mailto:a.beckerncdes@gmail.com)

#### WORK ON TRIBAL HAZARD MITIGATION PLAN BEGINNING

*Effort Being Led by the Northern Cheyenne Tribe*

**Northern Cheyenne Tribe** – For every \$1 spent on hazard mitigation, \$6 in post storm cleanup and rebuilding is saved, according to the Federal Emergency Management Agency (FEMA). Proactive hazard mitigation planning allows the Nation to take actions to reduce or eliminate threats from natural and man-made disasters. To help guide future hazard mitigation projects, the Northern Cheyenne Tribe is undertaking an effort to update their Hazard Mitigation Plan.

Hazard Mitigation Plans (HMP) are a requirement of the Disaster Mitigation Act of 2000, administered by FEMA, and once the tribe updates and receives approval on the plan, they become eligible for grant cost-share opportunities which range from 75% coverage to over 90% coverage for a wide variety of projects listed in the plan. Hazard mitigation plans are required to be updated on a five-year cycle.

A hazard mitigation plan is a publicly-guided document that identifies vulnerability to natural disasters such as flood, drought, earthquake, wildfire, winter storm, etc. The plan sets goals, establishes mitigation alternatives, and prioritizes projects which may alleviate potential damages to property and provide protection when future disasters occur.

This planning effort is being guided by a Planning Team consisting of representatives from the Northern Cheyenne Tribal Council, tribal government positions, other tribal departments such as emergency management, Board of Health, and Utilities, as well as the public.

The public, which includes all residents of the reservation, tribal and non-tribal members, who do not hold a tribal government position, as well as all Northern Cheyenne Tribe members who reside off reservation, are encouraged to participate in the planning process.

The Northern Cheyenne Tribe has hired JEO Consulting Group, Inc. (JEO) to assist with the plan development over the next six months. This hazard mitigation plan update is funded by a FEMA planning grant. The cost is shared 75% through federal funding and 25% through a local match. For this plan update, the Tribe is providing the 25% local match through tracking labor and time spent on the planning process.

The public is invited to engage in this planning effort by reviewing meeting materials and completing a public survey available on the project website: <https://jeo.com/nct-hmp>.

For more information on this planning effort, please contact Angel Becker at [a.beckerncdes@gmail.com](mailto:a.beckerncdes@gmail.com) or Brooke Seachord, JEO Project Coordinator, at [bseachord@jeo.com](mailto:bseachord@jeo.com).

## Round 1 Meeting Invitation Letter



January 7, 2022

RE: Northern Cheyenne Tribe Hazard Mitigation Plan Update

Dear Hazard Mitigation Planning Participant,

The Northern Cheyenne Tribe is in the process of updating its reservation-wide Hazard Mitigation Plan (HMP) with the assistance of JEO Consulting Group. HMPs identify vulnerabilities and possible impacts and losses within participating jurisdictions to various natural and man-made hazards (e.g., flood, wildfire, winter storm, hazardous chemical spills, etc.). The plan then identifies projects and strategies aimed at enhancing community resilience and preparedness for specific hazards. By participating the tribe also becomes eligible for federal grant funding. **You are receiving this letter because you can provide valuable information to increase resiliency and improve the plan for the Northern Cheyenne Tribe.**

You are invited to attend an upcoming virtual meeting for this plan update. These meetings will be focused on the hazards of top concern identified for the tribe, past events, and their impacts on structures, property, the environment, and residents across the reservation. Each meeting will cover the same information and will last approximately an hour.

### Round 1 Meetings Schedule

- Option 1  
Thursday, January 27, 2022 at 2:00pm MT - Join online at <https://us02web.zoom.us/j/81312895182?pwd=RVI3OWtXN1M4TUlBR25sTlh6WGZKUQT09>
- OR
- Option 2  
Thursday, February 3, 2022 at 2:00pm MT – Join online at <https://us02web.zoom.us/j/81380906823?pwd=cVpaVVFGbnFnc3hhdGNkMIU2MWMYQT09>

For more information on this planning effort, you can visit the project website at <https://ieo.com/nct-hmp> or reach out to me directly at [bseachord@ieo.com](mailto:bseachord@ieo.com) or (402) 474-8741.

Sincerely,

A handwritten signature in blue ink that reads "Brooke Seachord".

Brooke Seachord, Project Coordinator

**JEO CONSULTING GROUP INC**  
**JEO ARCHITECTURE INC**

p: 402.435.3080 | 2000 Q Street, Suite 500 | [jeo.com](http://jeo.com)  
f: 402.435.4110 | Lincoln, Nebraska 68503

## Round 1 Meeting Social Media Post

# Plan Update Meeting

*Attend an upcoming virtual meeting for the Northern Cheyenne Tribe Hazard Mitigation Plan to share information on local hazard events and how they have impacted the reservation.*

### Meeting Option 1

Thursday, January 27 @ 2:00pm MT

[shorturl.at/jorCV](https://shorturl.at/jorCV)

### Meeting Option 2

Thursday, February 3 @ 2:00pm MT

[shorturl.at/aAMPU](https://shorturl.at/aAMPU)

See project website for meeting information: <https://jeo.com/nct-hmp>





## Participating Jurisdictions Round 2 Meeting Invitation Letter



March 21, 2022

RE: Northern Cheyenne Tribe Hazard Mitigation Plan Update

Dear Hazard Mitigation Planning Participant,

The Northern Cheyenne Tribe is moving forward in the process of updating its reservation-wide Hazard Mitigation Plan (HMP) with the assistance of JEO Consulting Group. HMPs identify vulnerabilities and possible impacts and losses within participating jurisdictions to various natural and man-made hazards (e.g., flood, wildfire, winter storm, hazardous chemical spills, etc.). The plan then identifies projects and strategies aimed at enhancing community resilience and preparedness for specific hazards. By participating the tribe also becomes eligible for federal grant funding.

You are invited to attend an upcoming workshop meeting for this plan update. The intent of this meeting is to discuss and identify specific projects or mitigation actions that address local concerns identified throughout this planning process. Other information to be discussed at the meeting will include local capabilities and existing planning mechanisms, and to review information collected to this point. Meeting information is provided below:

#### Mitigation Strategy Meeting Information

- Thursday, April 21, 2022 at 1:00pm MT  
Chief Little Wolf Capitol Building – Council Chambers  
600 Cheyenne Ave S.  
Lame Deer MT, 59327
- Or join online at:  
<https://us02web.zoom.us/j/81550098028>

For more information on this planning effort, you can visit the project website at <https://jeo.com/nct-hmp> or reach out to me directly at [bseachord@jeo.com](mailto:bseachord@jeo.com) or (402) 474-8741.

Sincerely,

A handwritten signature in purple ink that reads 'Brooke Seachord'.

Brooke Seachord, Project Coordinator

**JEO CONSULTING GROUP INC**  
**JEO ARCHITECTURE INC**

p: 402.435.3080 | 2000 Q Street, Suite 500 | jeo.com  
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## Letter of Public Review Notification



Northern Cheyenne Tribe Hazard Mitigation Plan – Public Review Period

Dear Hazard Mitigation Planning Participant,

The Northern Cheyenne Tribe is in the process of updating its reservation-wide Hazard Mitigation Plan (HMP) with the assistance of JEO Consulting Group. This is a reminder that the draft is available for a public comment period until **Friday, July 1<sup>st</sup> 2022**. The available draft includes all comments and data collected throughout the planning process. At the end of this period, the completed plan will be submitted to the Federal Emergency Management Agency (FEMA) for final approval.

You may review the draft at the project website: <https://jeo.com/nct-hmp>.

**This is your last opportunity to review the plan and submit to JEO any requested changes or corrections, prior to its submission to FEMA.**

Please carefully review this draft and verify that the information therein is accurate to the best of your knowledge. Please inform JEO as soon as possible should you desire any changes. To submit revisions or request other changes, please email Brooke Seachord, JEO Project Coordinator, at [bseachord@jeo.com](mailto:bseachord@jeo.com).

In addition, a public engagement survey for the plan has been developed to help capture any final thoughts or revisions for the plan. This survey is for all tribal members and stakeholders across the reservation. The survey will be open until **Friday, July 1<sup>st</sup>, 2022**. The survey can be accessed here: <https://www.surveymonkey.com/r/8CTKB7R>.

Thank you for helping the Northern Cheyenne Tribe with an accurate and comprehensive hazard mitigation plan! If you would like more information about this planning effort, please reach out to Angel Becker, NCT Disaster and Emergency Coordinator, at [a.beckerncdes@gmail.com](mailto:a.beckerncdes@gmail.com) or 406-477-4960.

Sincerely,

**Brooke Seachord, CFM** | *Hazard Mitigation and Emergency Planner*

**o:** 402.474.8741 | **m:** 816.529.5717 | **e:** [bseachord@jeo.com](mailto:bseachord@jeo.com)

JEO Consulting Group | 2000 Q St Ste 500 | Lincoln, NE 68503



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## Project Flyer

**Northern  
Cheyenne Tribe**

# 2023 Hazard Mitigation Plan Update



### Hazard Mitigation Plan

A Hazard Mitigation Plan is a community-driven, living document that assesses vulnerability to natural and man-made hazards and identifies mitigation strategies to reduce vulnerability.



### Hazards

Hazards include natural events which cause damage or pose risk to residents, the environment, buildings, and your local economy. Hazard types include flooding, wildfire, severe storms, and drought.



### Mitigation

Mitigation is any action that reduces risk. These actions depend on the specific needs of your community and existing capabilities. Examples of projects can include backup generators, storm shelters, alert sirens, flood control, and education programs.

The Northern Cheyenne Tribe is leading the planning effort to update its Hazard Mitigation Plan, or HMP. Tribal residents and stakeholders across the reservation are encouraged to engage in this planning process.

### Why the Northern Cheyenne Tribe is Participating in this Planning Process:

- To gain eligibility for FEMA mitigation grant programs
- To identify strategies to reduce your community's risk to hazards and disasters
- To build relationships within your community and region that foster resilience across a larger geographic area

Find out how YOU can be involved by checking the project website!

[jeo.com/nct-hmp](http://jeo.com/nct-hmp)



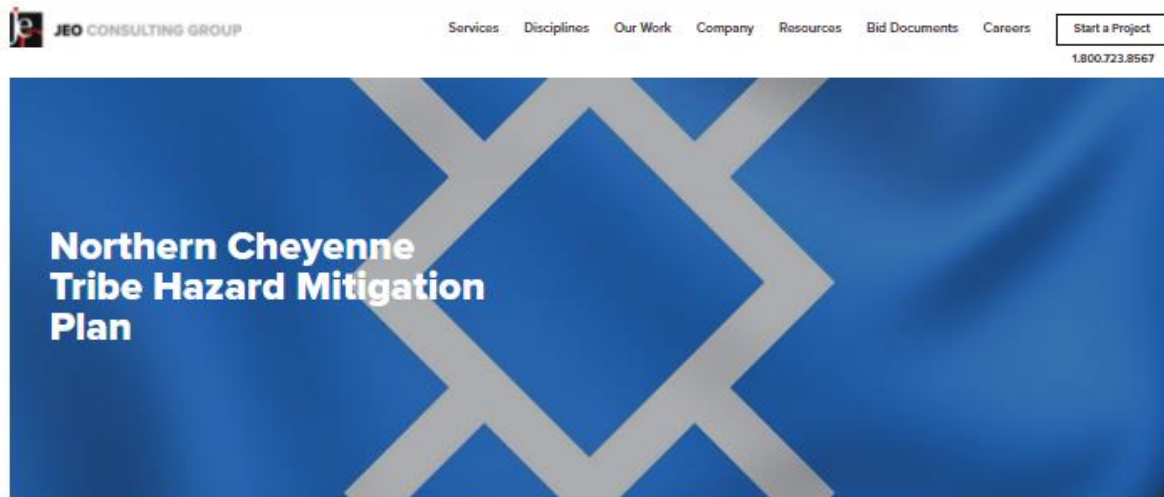
**Angel Becker**  
Northern Cheyenne Tribe  
a.beckermcdes@gmail.com



**Brooke Seachord**  
Project Manager, JEO Consulting Group  
bseachord@jeo.com | 402-474-8741

## Project Website

The project website can be accessed through this link: <https://jeo.com/nct-hmp>



### Project Purpose

The Northern Cheyenne Tribe of Montana is working with JEO Consulting Group to develop a Multi-Hazard Multi-Jurisdictional Hazard Mitigation Plan (HMP). HMPs are a *community-driven* document that evaluates local risk and vulnerabilities to a broad range of natural and human-caused hazards and identifies projects to reduce or mitigate this vulnerability. Natural hazards include flooding, drought, or wildfire, while human-caused hazards include hazardous chemical spills or dam failure.

Participating in an HMP provides several benefits for local jurisdictions, such as: identifying specific high-risk areas, evaluating strategies to reduce local community risk to both people and property, building relationships locally to increase resiliency, and gaining eligibility for FEMA mitigation grant programs and disaster assistance funding.

Tribal residents, community members, and local stakeholders are invited and encouraged to participate throughout this planning process. Additional information for this plan update will be provided here as the plan progresses.

### Public Engagement

The HMP planning process will include several opportunities for participants and interested stakeholders to learn about the plan and provide valuable input. Resources such as meeting schedules and outreach materials will be shared here.

For specific questions or concerns about the plan update, please reach out to Angel Becker with NCT at [a.beckermcdes@gmail.com](mailto:a.beckermcdes@gmail.com) or Brooke Seachord, JEO Project Coordinator at [bseachord@jeo.com](mailto:bseachord@jeo.com).

#### Kick-off Meeting

A project kick-off meeting was held with Tribal officials on December 16 in Lame Deer. The purpose of the kick-off meeting was to establish key information that will guide the rest of the planning process. As part of the kick-off meeting tribal planning team members: held an introduction to Hazard Mitigation Planning and the planning process; established HMP goals; discussed roles and responsibilities of plan participants; discussed public engagement outreach strategies; and identified specific hazards to be included in the plan. A copy of the meeting minutes with a full description of information discussed as well as a recording of the kick-off meeting are available below.

[Kick-off Meeting Minutes](#)

[Kick-off Meeting Presentation](#)

[Kick-off Meeting Recording](#)



#### Round 1 Meetings

The first round of meetings for the plan update were held in January and February 2022. These meetings focused specifically on the hazard events which have occurred across the reservation, their impacts or damages, and the ways in which residents have been impacted. Round 1 meetings were held at the following times:



Meeting Information: Thursday, January 27 at 2:00pm MT and Meeting Option 2: Thursday, February 3 at 2:00pm MT

[Round 1 Meeting Presentation](#)

## Sign In Sheets – Kickoff Meeting

		Northern Cheyenne Tribe Hazard Mitigation Plan Update "Kick-Off Meeting" Lame Deer, MT – December 16 <sup>th</sup> , 2021 – 11:00 AM			
NAME	TITLE	PHONE	EMAIL	TRAVELLED FROM/ MILEAGE	
Angel Becker	DES CARD	406 855 9228	a.becker@nctc.org	Here	
Randy Elliott	Fire Chief	406-749-0772	NCEPD, Director @je	Here	

**Please Sign In!**

		Northern Cheyenne Tribe Hazard Mitigation Plan Update "Kick-Off Meeting" Lame Deer, MT – December 16 <sup>th</sup> , 2021 – 11:00 AM			
NAME	TITLE	PHONE	EMAIL	TRAVELLED FROM/ MILEAGE	
Lane Spoth	NCTC	740-2713			
Mandy Walksley	MC BOT				
Colette Winer	BH - LCPC	406 697-1787	colette.winer@yahoo.com		
Rachel Wink		844-415			
Tasheena Lingo	JHIP BCH				

**Please Sign In!**





Northern Cheyenne Tribe Hazard Mitigation Plan Update  
 "Kick-Off Meeting"  
 Lama Deer, MT – December 16<sup>th</sup>, 2021 – 11:00 AM



NAME	TITLE	PHONE	EMAIL	TRAVELLED FROM/ MILEAGE
Brooke Seachord	Project Coordinator	816-529-5717	bseachord@jeo	Lincoln NE
Kayla Vondracek	Project Assistant	402-853-9170	kvondracek@jeo.com	Lincoln, NE
Henry Spedman	NCTC	406-477- <del>81</del> <sup>4553</sup>		
Debbie Charette	NCTC	740 1244	debra.charette@cheyennenation.com	LD
Diane Belle	NCTC	740-0142	dianese75@gmail	
Silver/Hill Eagle	NCTC	406 720 3413	silverhill@eagle@gmail.com	
Hugy Foorc	NCT DoH	839-3278		Asbland MT.
Use Accounts	NCT BoH	477 4907		

**Please Sign In!**

## Sign In Sheets – Round 1 Meetings (Virtual)

### Northern Cheyenne Tribe HMP

**Round 1 Meeting #1: January 27<sup>th</sup>, 2022, 3:00-4:30PM**

NAME	TITLE	JURISDICTION	COUNTY
<b>BROOKE SEACHORD</b>	Project Coordinator	JEO Consulting Group	-
<b>KAYLA VONDRACEK</b>	Hazard Mitigation Planner	JEO Consulting Group	-
<b>KYLE ALDERMAN</b>	Renewable Energy Manager	NCT	
<b>ANGEL BECKER</b>	Disaster and Emergency Services Coordinator	NCT	
<b>BRIAN MISCHEL</b>	Emergency Management, DES Coordinator	Big Horn County	
<b>DR. DAVID RILEY</b>	Director, Strategic Development	Covenant Solar	
<b>NICOLE EDWARDS</b>		FEMA Region VIII	

**Round 1 Meeting #2: February 3<sup>rd</sup>, 2022, 3:00PM**

Name	Title	Jurisdiction	County
<b>Brooke Seachord</b>	Project Coordinator	JEO Consulting Group	-
<b>Kayla Vondracek</b>	Hazard Mitigation Planner	JEO Consulting Group	-
<b>Brian Mischel</b>	Emergency Management, DES Coordinator	Big Horn County	
<b>Thedis Crowe</b>	Acting Superintendent	Bureau of Indian Affairs	
<b>Kyle Alderman</b>	Renewable Energy Manager	NCT	
<b>Nicole Edwards</b>		FEMA Region VIII	

## Sign In Sheets – Round 2 Meetings



Northern Cheyenne Tribe Hazard Mitigation Plan Update  
 "Round 2 Meeting"  
 Lame Deer, MT – April 21<sup>st</sup>, 2022



NAME	TITLE	PHONE	EMAIL	TRAVELLED FROM/ MILEAGE
Nathan Mayer	Safety officer	406-679-3767	nathan.mayer@nchs.gov	—
Jennifer Magpie	PHN Supervisor	406-477-4465	jennifer.magpie@nchs.gov	
Steve Bushini	ADON JHS Housing	406-477-4408	Steve.bushini@nchs.gov	
Rod Trahan	Executive Director	406-477-6419	rtrahan@NCTHA.NET	
John Grinsell	Criminal Investigator	406-450-4484	john.grinsell@cheyennanation.com	
Reginald Killsmight	Asst. Director NCDOT	406-477-8979	Reginald.Killsmight@cheyennanation.com	
Lane Spatter	NCTC	406-740-2713	spattodelic.lane@gmail.com	
Nizhoni Friesz	NC Admin - Acting President	406-477-4847	nizhoni.friesz@cheyennanation.com	
Diane Spatter	NCTC	406-740-0142	dianese.75@gmail.com	
Debra Chavette	NCTC	406-740-1264	debra.chavette@cheyennanation.com	
Kirby Small	NUIS	406-371-3401	Kirby.small@cheyennanation.com	

**Please Sign In!**